

Osmington Parish Council

Parish Clerk: Leigh Johnson
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Date: 1st May 2025

Dear Councillor

ANNUAL MEETING OF OSMINGTON PARISH COUNCIL – MONDAY 12th May 2025.

You are hereby summoned to attend the Annual Meeting of the Parish Council to be held on **Monday 12th May 2025 at 7.00pm**, to transact the business as listed on the agenda below.

AGENDA

- 1. Election of Chair** – To elect a chair for the year 2025/26.
- 2. Appointment of Vice-Chair** – To appoint a vice-chair for the year 2025/26.
- 3. Apologies** – To receive any apologies for absence.
- 4. Declarations of Interest** – To note any declarations of interest (including pecuniary interest) made by Members in respect of items on this agenda and to deal with any requests for dispensations.
- 5. Appointment of Other Officers** – To appoint other officers for the year 2025/26.

Rights of Way Officer
Playing Field Officer
DAPTC Area Representatives
Speed Watch Co-ordinator
Village Hall Officer
Clerk Liaison Officer

- 6. Public Participation Time** – The meeting will continue with the democratic period during which members of the public are welcome to attend to raise matters.
- 7. Minutes** – To confirm the minutes of the meetings held on 3rd March and 28th April 2025 and discuss any matters arising.
- 8. Planning Matters**
 - To note the results of planning decisions - An update will be provided by the Clerk.
 - To consider the following planning application/s: -

Application No: [P/HOU/2025/02004](#) – Cliff House Access to Church Holworth, DT2 8NJ – Remodel of a first floor dormer serving the master bedroom. Install fibre-cement cladding to south aspect gable wall and west aspect external wall. (Neighbouring parish consultation).
 - To consider any planning applications received prior to the meeting.
- 9. Parish Amenities**

- To receive the report of the Playing Field Officer and approve an update regarding the installation of fencing around the field.
- To receive the report of The Rights of Way Officer (if any).
- To receive the report of The DAPTC Area Representatives (if any).
- To receive the report of The Speedwatch Co-ordinator (if any).
- To receive an update from the Chair regarding the village hall lease.
- To discuss future maintenance of the thatched bus shelter and its registration as a war memorial.

10. Highway and Rights of Way Matters

- To report on any new Rights of Way issues.
- To note and report any new highway maintenance issues.

11. Finance

- Accounts – To approve the final accounts for the financial year 2024/25.
- Annual Audit 2024/25 – To agree and sign the Certificate of Exemption to be submitted to the Parish Council's External Auditor.
- To consider and approve the annual public liability insurance renewal.
- To discuss and agree the pay scale for The Clerk.
- To consider the purchase of two screen protectors for the Speed Indicator Devices at a cost of £60 per screen.
- To receive and approve cashbook balances, budget report and bank reconciliation.
- To consider and endorse the list of payments and any other cheques signed since the last meeting.

12. Council Matters

- Community Contingency Plan – to receive an update and future timetable (Cllr. Little).
- To consider attendance at forthcoming DAPTC/SLCC/other sponsored meetings/briefings.
- To exchange any topical information of general interest.

Leigh Johnson

Leigh Johnson
Clerk to the Parish Council